

UNIVERSAL TEKSTIL SAN. VE TIC. LTD. STI.

APPLICATION FORM OF THE RELATED PERSON

UNDER THE PERSONAL DATA PROTECTION LAW NO.6698

The personal data owners (hereinafter referred to “**Applicant**”) defined as the “related persons” in **the Personal Data Protection Law No.6698** (hereinafter referred “**Personal Data Protection Law**”) are granted upon the following rights pursuant to Article 11 of the Personal Data Protection Law:

- To know whether your personal data is processed or not;
- To request the relevant information, if your personal data is processed;
- To know the purpose of processing your personal data and whether they are used properly for their purpose or not;
- To know the local or foreign third parties, to whom your personal data is communicated;
- To request correction of your personal data and to request notification of the operations conducted in this scope to third parties, to whom your personal data is communicated, if it is processed incompletely or incorrectly;
- To request deletion or destruction of your personal data and to request notification of the operations conducted in this scope to third parties, to whom your personal data is communicated, if any reasons requiring processing of such personal data disappear, although it is processed in accordance with the provisions of the Personal Data Protection Law and other relevant laws and legislation;
- To object to a result happened against you by analyzing the processed data exclusively through the automatic systems; and
- To request compensation for such damage, if you incur any damage due to unlawful processing of your personal data.

	METHOD / PROCEDURE	ADDRESS	DESCRIPTION
Written Application	It can be made personally or through a notary public with a wet signature.	Head Office: Ikitelli OSB Mahallesi Eski Turgut Ozal Cd. No: 22/D Basaksehir/Istanbul  Plant: Velimese OSB. Mah. 117 Sok. No:6/1 Ergene/Tekirdag	The application will be made by addressing the relevant information and documents contained in this form, and the phrase “Application of the Related Person under the Personal Data Protection Law” will be written on the application form envelope / notice.
Application By An Electronic Mail (E-mail)	It will be made by using the electronic mail address informed previously by you to our Company and recorded in or systems.	info@universaltextile.com.tr	The application will be made by addressing the relevant information and documents contained in this form in the email message, and the phrase “Application of the Related Person under the Personal Data Protection Law” will be written on the application form envelope / notice.

You can use your rights by using the following methods and forms.

Your applications submitted to us will be answered within thirty days from the date your request is received by us in accordance with Article 13, clause 2 of the Personal Data Protection Law. Our responses will be forwarded to you in a hardcopy form or electronically in accordance with the provision of Article 13 of the Personal Data Protection Law.

**I. Contact Information of the Applicant:**

**Name** :  
**Turkish ID Number** :  
**Phone Number** :  
**Email** :  
**Address** :

**II. Please, state your relationship with our Company.**

<input type="checkbox"/> Employee Candidate	<input type="checkbox"/> Trainee	<input type="checkbox"/> Business Partner (Dealer, Supplier, etc.)
<input type="checkbox"/> Current Employee	<input type="checkbox"/> Apprentice	<input type="checkbox"/> Customer
<input type="checkbox"/> Former Employee	<input type="checkbox"/> Parent	<input type="checkbox"/> Other: .....
The Department / Unit that you are in contact with our company:		
Contact Subject:		
<input type="checkbox"/> I'm a former Employee. <i>Please, indicate the years, when you worked at our company:</i>	<input type="checkbox"/> I'm an Employee Candidate (I made a job application) <i>Please, indicate the date, when you applied to our company:</i>	
<input type="checkbox"/> I'm a Customer <i>Please, indicate your shopping date:</i>	<input type="checkbox"/> I'm an Employee of a Third Person Company. <i>Please, indicate the company, where you work, and your position.</i>	
<input type="checkbox"/> Other:		

**III. Please, detail your request under the Personal Data Protection Law:**

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**IV. Please, select the method by which you will be notified of our response to your application:**

- I want it to be sent to my address.
- I want to receive it by hand.
- I want answer to be sent to the email address that I forwarded the form and is recorded in your system. (If the form is received by proxy, a notarized power of attorney and a certificate of authorization must be attached to this form.)

**Applicant and Related Person:**

**Name:**

**Application Date:**

**Signature:**

**CLARIFICATION TEXT OF THE APPLICATION FORM OF THE RELATED PERSON**

**UNDER THE PERSONAL DATA PROTECTION LAW NO.6698**

This application form is issued to evaluate and conclude your application, to determine your relationship with our Company, to answer the requests contained in your application, to identify your personal data as a relevant person, and to respond to your application within a proper and legal time.

Our company reserves the right to request any additional information and documents to determine the identity and authorization and to evaluate the application in the scope of the application. The information and documents on your requests submitted in the scope of your application must be submitted by the authorized person and must be accurate and up-to-date. In the event of an unauthorized application and it is determined that the information is not accurate and up-to-date, our Company will never assume any responsibility, and thus, our Company reserves the right to reject the application.

The information and documents specified in this form and forwarded to us will be processed by our Company for purposes of evaluating, answering and concluding the application made pursuant to Article 13 of the Law.

The information obtained in the scope of this form and application can be collected in written, oral and electronic or physical media. In line with the investigation carried out in this context, the relevant information may be shared with the company and its affiliates and third parties and companies such as the attorney's office, consultancy company, etc. to finalize the application. You can exercise your rights stipulated in Article 11 of Law No. 698 under the conditions and pursuant to the procedures specified in this form.

**Applicant and Related Person:**

**Name:**

**Application Date:**

**Signature:**